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## Sandringham Primary School

Dear Prospective Parents

In order for us to process your child's enrolment in Sandringham Primary School, we require the following documentation to be completed and returned to the office.

- Enrolment Form
- Proof of residency eg Rates Notice/Utilities Account
- Copy of Passport & Visa documents (if necessary)
- Copy of students' Birth Certificate
- Completed Immunization Certificate
- Any other medical/health documents  
eg Asthma Management Plan

For any enquiries regarding these documents or the enrolment process or to organise a school tour, please contact the office.

Regards

Louise Neave  
Principal